

**About Point Park**

Point Park is a comprehensive master's-level university with a strong liberal arts tradition, and is located in the heart of Downtown Pittsburgh. Students enroll in our dynamic institution to create real change in their lives and to create real change in the world around them. Since its founding in 1960, Point Park is known for providing students with an innovative, disciplined education that brings real-world experience into the classroom. Many of our faculty members are professional practitioners. Our classes are small by design, giving students more one-on-one time with professors.

**Admission Requirements**

Candidates for a degree program at Point Park University must submit the following: 1) Completed Application Form; 2) Official copies of all college and university transcripts from an accredited American institution or its equivalent from a recognized institution outside the United States sent directly from the college or university to the Graduate Admission Office, 201 Wood Street, Pittsburgh, PA 15222; 3) Two work or school-related letters of recommendation addressing the applicant's motivation and seriousness of purpose for graduate work. 4) A current Resume; 5) Statement of Purpose; 6) Undergraduate GPA of 3.0 due to PA Department of Education guidelines; 7) Candidates seeking certification must hold a valid PA teaching certificate at the appropriate grade level if required by the PA Department of Education.

**Transfer Credits**

Students may, at the discretion of the program director, be able to transfer up to 9 graduate credits from other institutions, provided those credits carry a grade of "B" or above. Students will be required to provide documentation of course content relevant to the Point Park graduate program in which they seek to enroll. Point Park University's residency requirement is 24 credits.

**Cohort Information**

Although our graduate programs are scheduled to meet one night per week at the same time and location, we reserve the right to change meeting times and/or locations due to any extenuating circumstances. These programs are dependent on a minimum of 10 and class size is limited to 15 students.

**Textbook Information**

Graduate students can arrange to have textbooks shipped to them for a nominal fee. Contact the bookstore by phone at **(412) 392-3448** or go online at <http://pointpark.bncollege.com/>.

**Point Park University Tuition Guarantee**

The discounted tuition rate for Fall 2017 is \$467 per credit hour for these off-campus and online Master's and Certification cohort programs. This price includes a discount for educators and those pursuing an education degree. Point Park University reserves the right to raise tuition costs annually.

**Important Contact Information:**

Graduate Information Office	Lauren Mackowiak	844-642-1622	<a href="mailto:lmackowiak@graduateprogram.org">lmackowiak@graduateprogram.org</a>
Admissions Office	Lynn Ribar	412-392-3908	<a href="mailto:lribar@pointpark.edu">lribar@pointpark.edu</a>
Financial Aid Office		412-392-3930	<a href="mailto:financialaid@pointpark.edu">financialaid@pointpark.edu</a>
Student Accounts		412-392-3424	<a href="mailto:studentaccounts@pointpark.edu">studentaccounts@pointpark.edu</a>